

# MEMO General Membership Meeting Minutes

## 4:00 p.m. - Friday, October 5, 2000

### Duluth, Minnesota

- I. Call to order.  
The meeting was called to order at 4:00 p.m. by co-president Sue Krohn. Approximately 60 member were in attendance.
- II. Adoption of the agenda.  
Pollard moved, Erickson seconded a motion to adopt the proposed agenda. Motion passed.
- III. Adoption of the minutes of the October 8, 1999 General Membership Meeting.  
Erickson moved to approve the minutes of the October 8, 1999 meeting without additions or corrections.
- IV. Treasurer's report.  
Treasurer Kelly Sharkey handed out a budget proposal. Meyer moved, Pollard seconded at motion to adopt the budget. Motion passed.
- V. Co-presidents' report.  
Sue Krohn reported about the summer leadership conference held at Riverwood Conference Center near Albertville, MN.
- VI. Past co-presidents' report.  
Al Edwards reported that a group of district technology coordinators have decided to merge with MEMO. Edwards encouraged members to inform their own district technology coordinators about this development and suggest that the coordinators might like to join MEMO as well.
- VII. Co-presidents' elect report.  
The co-presidents elect introduced themselves and announced that there would be another summer leadership conference on July 18, 19, 20, 2001 at Riverwood Conference Center.
- VIII. Committee reports.
  - A. Awards and Professional Development. No report.
  - B. Collaboration. No report.
  - C. Communications.  
Send articles to Ken Corens by October 18, 2000 for inclusion in the next issue of *MT News*.
  - D. Intellectual Freedom. No report.
  - E. Legislative.  
Judy Bull handed out copies of the 2001 legislative platform and reviewed it with those present. Legislative day for 2001 is March 21. Members were reminded that MEMO will pay for a substitute, if necessary.
  - F. Conferences. Midwinter / Fall 2001.  
Concerning the Midwinter Conference on February 4 and 5, 2001 at the Holiday Inn in Alexandria, MN, Lindberg reported that more workshops are being planned for Sunday. We can expect to see more district technology coordinators at the conference.
  - G. Membership.  
Galleo reported there are currently 765 members.
  - H. Nominations. No report.
  - I. Policies and Procedures / By Laws.  
The co-presidents elect are going over the policies and procedures and will be presenting the revisions soon.

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The resignation of the administrative assistant was reported. It was suggested that this might be an appropriate time to reexamine the duties of the administrative assistant.

- J. Program. No report.
- K. Red Fund. No report.

**IX. SID report.**

**A. Information Technology.**

Lars Steltzner will be studying the amount of work required to maintain the MEMO website and will be reporting his findings.

**B. Commercial.**

Nemzek reported at the board meeting that the vendors are happy with the opportunities that attendees had to view their products.

**C. Literature. No report.**

**X. Unfinished Business.**

**A. Adoption of the Legislative Platform.**

Pollard moved, Bull seconded a motion to adopt the legislative platform as presented. Motion passed.

**B. Administrative Assistant position.**

On behalf of MEMO members, Krohn thanked Evie Funk, administrative assistant for all she has done for the organization.

**XI. New Business.**

**A. MYRA.**

It was reported that there is a new membership policy to control who is a member and to raise revenue. The selection committee needs representatives from various sections of the state. The work of these representatives entails reading and attending one meeting per year. The committee also needs a chairperson. Anyone interested should contact Laura Ase.

**B. Standards.**

Prestebak reported on the work of the standards committee, thanked the committee for their work, and asked the membership to adopt the standards. Pollard moved, Evans seconded that the standards be adopted. Motion passed.

**C. Public Service Announcements.**

Mary Ann Rentas reported on the use of public service announcements. Kathy Wortel offered to help.

**XII. Announcements--none.**

**XIII. Adjournment.**

The meeting was adjourned at 5:10 p.m.

Respectfully submitted,  
Douglas Howard, Secretary