

# MEMO Fall Conference 2008

## Call for Presenters

October 2-4, 2008

Doubletree Hotel Park Place, St. Louis, MN October 2-4, 2008

The Program Committee for the 2008 MEMO Fall Conference is seeking individuals or panels to speak, share strategies and best practices, present research or entertain relating to the theme, "**Leading 21<sup>st</sup> Century Learning.**"

We are seeking presentations in four strands: Reading/Literature, Information/Technology Literacy, Technology Management, or Vendor. We are asking vendors to present with a school or school district and to identify this co-presenter on the form. Please indicate at what level your session fits best.

Due to skyrocketing conference expenses, session presenters will not be receiving a free registration. Session presenters may reduce their registration fee by \$50.00 per session once their proposal has been accepted, or may ask for a \$50.00 per session refund following the conference.

### Proposal deadline is Thursday May 1, 2008.

Notification of acceptance of proposal will be made no later than June 15<sup>th</sup>.

Title of Session: \_\_\_\_\_

Presenter: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone(Day): \_\_\_\_\_

Email: \_\_\_\_\_

Co-Presenter \_\_\_\_\_ Co-Presenter: \_\_\_\_\_

**Strand focus:** \_\_\_ Reading/Literature \_\_\_ Information/Technology Literacy \_\_\_ Technology Mgmt. \_\_\_ Vendor\*

**Audience:** \_\_\_ Elementary \_\_\_ Middle School \_\_\_ High School \_\_\_ All levels \_\_\_ Professional

**\*Vendor Strand only: Co-presenter** \_\_\_\_\_

Description of Session: (This information will go in the conference materials. Please be specific. *Sell your session!*)

### Preferred date of presentation:

\_\_\_ Friday, October 3 (45 min. session) \_\_\_ Saturday morning, October 4 (45 min. session) \_\_\_ Either

**Are you willing to offer your session more than once?** \_\_\_ Yes \_\_\_ No

### Equipment needs:

\_\_\_ LCD projector \_\_\_ Internet connection\* \_\_\_ Overhead \_\_\_ Other \_\_\_\_\_

\*Wireless Internet connectivity is expected, but cannot be guaranteed. (Please prepare cached pages or screen shots)

### Special Needs:

Please submit this form via email to [sally.mays@wayzata.k12.mn.us](mailto:sally.mays@wayzata.k12.mn.us) or mail/fax to:

Sally Mays Plymouth Creek Elementary 16005 41<sup>st</sup> Avenue North Plymouth, MN 55446

Fax (763) 745 5891(send Attn: SMAYS) Please call with questions (763) 745 5850